



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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**Chief Executive**

Julie Beilby BSc (Hons) MBA

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Committee Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

22 October 2019

To: MEMBERS OF THE CABINET  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at an extraordinary meeting of the Cabinet to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Wednesday, 30th October, 2019 commencing at 8.15 pm or on the rising of the Street Scene and Environment Services Advisory Board, whichever is the later.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

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*The report seeks Cabinet approval of a number of recommendations considered at the meeting of the Street Scene and Environment Services Advisory Board held earlier on the evening of 30 October 2019.*

4. Urgent Items 15 - 16

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

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The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

### **PART 2 - PRIVATE**

6. Urgent Items 19 - 20

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## MEMBERSHIP

Councillor N J Heslop, (Leader) and (Economic Regeneration)  
Councillor R P Betts, (Street Scene and Environment Services)  
Councillor M A Coffin, (Finance, Innovation and Property)  
Councillor D Lettington, (Strategic Planning and Infrastructure)  
Councillor P J Montague, (Housing)  
Councillor M R Rhodes, (Community Services)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.

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Apologies for absence

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Declarations of interest

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## TONBRIDGE & MALLING BOROUGH COUNCIL

### CABINET

30 October 2019

#### Report of the Director of Street Scene, Leisure & Technical Services and Director of Finance & Transformation

#### Part 1- Public

#### Executive Key Decisions

#### **1     REVIEW OF CAR PARKING FEES & CHARGES**

**This report seeks Cabinet approval of a number of recommendations considered at the meeting of the Street Scene & Environment Advisory Board on 30<sup>th</sup> October 2019.**

#### **1.1     Background**

- 1.1.1 Immediately prior to this meeting of Cabinet the Street Scene & Environment Advisory Board will meet to consider report on the review of car parking fees and charges.
- 1.1.2 Subject to Member comment at that meeting the proposed recommendations are attached at **Annex 1** to this report.

#### **1.2     Legal Implications**

- 1.2.1 As detailed in the report to the Street Scene and Environment Advisory Board.

#### **1.3     Financial and Value for Money Considerations**

- 1.3.1 As detailed in the report to the Street Scene and Environment Advisory Board.

#### **1.4     Risk Assessment**

- 1.4.1 As detailed in the report to the Street Scene and Environment Advisory Board.

#### **1.5     Equality Impact Assessment**

- 1.5.1 As detailed in the report to the Street Scene and Environment Advisory Board.

#### **1.6     Policy Considerations**

- 1.6.1 Asset Management
- 1.6.2 Community

1.6.3 Customer Contact

1.6.4 Climate Change

## **1.7 Recommendations**

1.7.1 It is RECOMMENDED that subject to any Member amendments at the Street Scene & Environment Advisory Board, the recommendations for Cabinet attached at **Annex 1** to this report be approved.

Background papers:

contact: Robert Styles

Nil

Robert Styles

Director of Street Scene, Leisure & Technical Services

Sharon Shelton

Director of Finance & Transformation

**Recommendations from the Street Scene & Environment Advisory Board**  
**30<sup>th</sup> October 2019**

It is **RECOMMENDED TO CABINET** that it **APPROVE** the following proposals with effect from 1<sup>st</sup> April 2020;

- 1) Introduce the schedule of charges for short and long stay parking in Tonbridge shown in Table 1;
- 2) Revise the parking arrangements at Tonbridge Castle to maximise public use whilst still retaining appropriate parking arrangements for staff;
- 3) Adopt the schedules of Peak and Off-Peak Season ticket charges in Tonbridge shown in Tables 2 and 3;
- 4) Increase Ryarsh Lane annual season ticket charges to £255;
- 5) Introduce the schedules of charges for short stay parking in West Malling shown in Table 5;
- 6) Introduce the schedule of charges for Blue Bell Hill car park shown in Table 6;
- 7) Introduce the schedule of charges for parking in Borough Green Western Road car park shown in Table 7;
- 8) Increase Residents Permits to £45 per year, and introduce a rising scale of charges for those parking more than 2 cars in the road;
- 9) Introduce the schedule of charges for Business Permits and Dispensations shown in Table 8;

- 11) Visitor permits be retained at £12 for a book of 10 permits, with the current offer of 10 free permits to new applicants retained;
- 12) Introduce the schedule of charges for Haysden and Leybourne Lakes Country Parks shown in Table 9;
- 13) Introduce the schedule of charges for on-street pay & display parking in Tonbridge shown in Table 10, and incorporate the existing parking bays in the northern end of the High Street and Lyons Crescent; and
- 14) Parking charges on Sundays and Bank Holidays remain free of charge.

It is further **RECOMMENDED TO CABINET** that:-

- 1) Car parking charges be introduced to the Council's existing car parks in Aylesford, Martin Square Larkfield and Snodland from 1<sup>st</sup> October 2020 as outlined in the report, and a period of formal consultation be undertaken in accordance with the requirements of Statutory Regulations;
- 2) A Capital Plan evaluation be undertaken for consideration at the Finance, Innovation and Property Advisory Board for the provision of new parking machines, CCTV (subject to the outcome of Overview & Scrutiny Committee), signage and improvements in Aylesford, Martin Square Larkfield and Snodland car parks, Tonbridge Castle Grounds and on street parking bays in Tonbridge High Street and Lyons Crescent;
- 3) A report be presented to a future meeting of the Board on initiatives to support the priorities outlined in the Council's Digital Strategy;
- 4) The Parking Service back office administration system be upgraded with the existing suppliers;
- 5) Parking initiatives to support the Council's commitment to a sustainable low-carbon future be incorporated in the emerging Climate Change Strategy, with a report on the introduction of electric car charging points across the Council's car parks being considered at a future meeting of this Board;
- 6) The parking concessions for the Blood Transfusion Services and Breast Screening Unit outlined in the report be approved;

- 7) The option of offering financial concessions on Residents Parking Permits for owners of electric/hybrid cars be considered within the context of the Council's Climate Change Strategy;
- 8) Parking demand in Tonbridge be investigated as part of a future review of assets in Tonbridge Town Centre.

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# Agenda Item 4

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

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# Agenda Item 5

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**ANY REPORTS APPEARING AFTER THIS PAGE CONTAIN EXEMPT  
INFORMATION**

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# Agenda Item 6

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

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